

An affiliate of Raymond Chabot Grant Thornton LLP

District of:OntarioDivision No:12Court No:33-3035556Estate No:33-3035556

FORM 68

Notice of Bankruptcy, First Meeting of Creditors

(Subsection 102(1) of the Act)

In the matter of the Bankruptcy of CCC Group Management Ltd. having done business at 48-2627 Edinburgh Place, in the city of Ottawa, province of Ontario, K1B 5M1

✓Original Amended

Take notice that:

- 1. CCC Group Management Ltd. filed an assignment on the 26th day of January, 2024, and the undersigned, Raymond Chabot Inc., was appointed as trustee of the estate of the bankrupt by the official receiver, subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.
- 2. The first meeting of creditors of the bankrupt will be held on 20th day of February, 2024, at 10:00 AM at via Teams videoconference. If you wish to join the said videoconference, please inform us by email at : reclamation -Claims@rcgt.com.
- 3. To be entitled to vote at the meeting, a creditor must file with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.
- 4. Enclosed with this notice are a proof of claim form, proxy form and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.
- 5. Creditors must prove their claims against the estate of the bankrupt to share in any distribution of the proceeds realized from the estate.

Dated at Ottawa, Ontario, this 1st day of February, 2024.

Raymond Chabot Inc. Licensed Insolvency Trustee

FORM 78

Statement of Affairs (Business Bankruptcy)

(Subsection 49(2) and Paragraph 158(d) of the Act)

In the matter of the Bankruptcy of CCC Group Management Ltd. having done business at 48-2627 Edinburgh Place, in the city of Ottawa, province of Ontario, K1B 5M1

Original

Amended

To the Bankrupt:

You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of your bankruptcy on the 26th day of January, 2024. When completed, this form and the applicable attachments will constitute your Statement of Affairs and must be verified by oath or solemn declaration.

| | LIABILITIES (As stated and estimated by Bankrupt) | | | | |
|-----|---|----------------|--|--|--|
| 1. | Unsecured creditors as per list "A" | \$1,132,615.35 | | | |
| 2. | Secured creditors as per list "B" | \$251,559.41 | | | |
| 3. | Preferred creditors as per list "C" | \$0.00 | | | |
| 4. | Contingent, trust claims or other liabilities as per list "D" estimated to be reclaimable for | \$0.00 | | | |
| | | \$0.00 | | | |
| Tot | al Liabilities | \$1,384,174.76 | | | |
| Su | rplus | \$0.00 | | | |

I, Matthew Webb, of CCC Group Management Ltd. of the city of Ottawa in the Province of Ontario, do swear(or solemnly declare) that this statement and the attached lists are to the best of knowledge a full, true and complete statement of affairs on the 26th day of January, 2024 and fully disclose all property of every description that is in possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED) Before me at Ottawa city in the Province of Ontario on this 26th day of January, 2024

Stanley Loiselle 141346 Commissioner of Oaths for the Province of Ontario Signature of Bankrupt

| | ASSETS (As stated and estimated by Ba | nkrupt) |
|------|--|----------------|
| 1. | Inventory | \$0.00 |
| 2. | Trade fixtures, etc | \$0.00 |
| 3. | Accounts receivable and other receivables, as per List "E" | |
| | Good | \$0.00 |
| | Doubtful | \$0.00 |
| | Bad | \$0.00 |
| | Estimated to produce | \$0.00 |
| 4. | Bills of exchange, promissory note, etc., as per List "F" | \$0.00 |
| 5. | Deposits in Financial Institutions | \$0.00 |
| 6. | Cash | \$1,513.03 |
| 7. | Livestock | \$0.00 |
| 8. | Machinery, equipment and plant | \$0.00 |
| 9. | Real property or immovable as per List "G" | \$0.00 |
| 10. | Furniture | \$0.00 |
| 11. | RRSPs, RRIFs, Life insurance, etc. | \$0.00 |
| 12. | Securities (Shares, Bonds, Debentures, etc.) | \$0.00 |
| 13. | Interests under wills | \$0.00 |
| 14. | Vehicles | \$41,800.00 |
| 15. | Other property, as per List "H" | \$0.00 |
| | If Bankrupt is a corporation, a | add: |
| | Amount of subscribed capital | |
| | Amount paid on capital | |
| | Balance subscribed and unpaid | |
| | Estimated to produce | |
| Tota | al Assets | \$43,313.03 |
| Def | iciency | \$1,340,861.73 |

List "A" Unsecured Creditors CCC Group Management Ltd.

| No | Name of Creditor | Address | Amount of Claim |
|----|---|---|-----------------|
| 1 | Agence du revenu du Canada (ON-NB) | 4695, boul. de Shawinigan-Sud, Shawinigan, Quebec, Canada, G9P 5H9 | \$58,563.10 |
| 2 | BDC - Business Development Bank of Canada | 100-700 Silver Seven Rd, Kanata, Ontario, Canada, K2V 1C3 | \$920,000.00 |
| 3 | Borden Ladner Gervais LLP | 1300-100 Queen Street, Ottawa, Ontario, Canada, K1P1J9 | \$24,800.00 |
| 4 | CFT Bins | 7628 Flewellyn Rd, Stittsville, Ontario, Canada, k2s1b6 | \$3,441.95 |
| 5 | City Locksmith & Key Service Inc. | 1495 StarTop Road, Ottawa, Ontario, Canada, k1b3w5 | \$2,355.35 |
| 6 | CSN Highland | 1504 Michael Street, Ottawa, Ontario, Canada, k1b3s1 | \$1,201.75 |
| 7 | deskk | 540 Lacolle Way, Ottawa, Ontario, Canada, k4a0n9 | \$54,590.68 |
| 8 | Edinburgh Realty Inc. | 2627 Edinburgh PI, Ottawa, Ontario, Canada, K1B 5M1 | \$1.00 |
| 9 | Enbridge Gas Distribution Inc Insolvency Division - Thorold, Ontario | 3401 Schmon Parkway, PO Box 1051, Thorold, Ontario, Canada, L2V 5A8 | \$1.00 |
| 10 | Extreme Auto Care | 1439 Youville Drive, Ottawa, Ontario, Canada, k4c4m8 | \$2,508.58 |
| 11 | Fibre Noire | 550, ave Beaumont Suite 320, Montréal, Quebec, Canada, H3N1V1 | \$2,525.55 |
| 12 | Hydro Ottawa | 2711 Hunt Club Rd, P.O. Box 8700, Ottawa, Ontario, Canada, K1G 3S4 | \$1.00 |
| 13 | Labrador Source | PO BOX 4514 STN A, Toronto, Ontario, Canada, M5W4L7 | \$74.50 |
| 14 | LYLE TILLEY DAVIDSON | 101 Ilsley Ave, Unit 7, Darmouth, Nova Scotia, Canada, B3B1S8 | \$22,895.14 |
| 15 | Shred-It | PO box 15781, station A, Toronto, Ontario, Canada, M5W1C1 | \$124.05 |
| 16 | Surgenor National Leasing | 881 St. Laurent Blvd, Ottawa, Ontario, Canada, k1k3b1 | \$16.00 |
| 17 | Telpay Inc. | 146 Commerce Dr, Winnipeg, Manitoba, Canada, R3P 0Z6 | \$1.00 |
| 18 | Wages and Vacations | 200-1900 City Park Dr, Gloucester, Ontario, Canada, K1J 1A3 | \$0.00 |
| 19 | Windswept Integrated Technologies Inc. | 2150 Thurston Drive, Suite 206, Ottawa, Ontario, Canada, k1g5t9 | \$39,513.70 |
| 20 | Workplace Safety & Insurance Board | P.O. Box 4115, Station A, Toronto, Ontario, Canada, M5W 2V3 | \$1.00 |
| | | Total: | \$1,132,615.35 |

List "B" Secured Creditors CCC Group Management Ltd.

| No | Name and Address of Creditor Nature of Claim Particulars of Security | When Given | Amount of Claim | Estimated Value of Security | Estimated Surplus from Security | Balance of Claims Unsecured | |
|----|--|-------------|--------------------|-----------------------------------|---------------------------------------|-----------------------------------|--|
| 1 | Accord Financial Canada Corporation 300-889 Harbourside Dr North Vancouver, British Columbia, V7P 3S1 CAS - Cash in bank VEH - 2020 CHEVROLET SILVERADO 1500 LTT | 24 Jan 2024 | \$223,532.68 | \$15,286.30 | \$0.00 | \$208,246.38 | |
| 2 | Foss National Leasing Ltd. 801-125 Commerce Valley Dr W Thornhill, Ontario, L3T 7W4 VEH - 2020 CHEVROLET SILVERADO 1500 LTT | 25 Jan 2024 | \$28,026.73 | \$28,026.73 | \$0.00 | \$0.00 | |
| | Totals | | | \$43,313.03 | \$0.00 | \$208,246.38 | |

List "C" Preferred Creditors for Wages, Rent, etc.

CCC Group Management Ltd.

| No | Name of Creditor Address Occupation | Nature of Claim | Period During Which Claim Occured | Amount of Claim | Amount Payable in Full | Difference Ranking for Dividend |
|----|---|-----------------|---|--------------------|---------------------------|---------------------------------------|
| | | | | | | |
| | Totals: | | | | | |

List "D" Contingent or Other Liabilities CCC Group Management Ltd.

| No | Name of Creditor or Claimant, Address and Occupation | Amount of Liability or Claim | Amount expected to rank for dividend | Date when liability incurred | Nature of liability |
|----|---|------------------------------------|---|------------------------------------|---------------------|
| | | | | | |
| | Total: | | | | |

List "E" Debts Due to the Bankrupt CCC Group Management Ltd.

| No | Name of Debtor Address Occupation | Nature of Debt Particulars of Security Folio Ledger for Particulars | Debt Good Doubtful Bad | When contracted | Estimated to produce |
|--------|---|---|---------------------------------|--------------------|----------------------|
| | | | | | |
| Total: | | | | | |

List "F" Bills of Exchange, Promissory Notes, Lien Notes, Chattel Mortgages, etc., Available as Assets CCC Group Management Ltd.

| No | Name of all promissory, acceptors, endorsers, mortgagors | Amount of bill or | | Estimated to produce | Particular of any property held as | |
|----|---|----------------------|--|----------------------|---|--|
| | and guarantors, Address and Occupation | note, etc. | | | security for payment of bill or note, etc. | |
| | | | | | | |
| | Total: | | | | | |

List "G" Real Property or Immovable Owned by Bankrupt

CCC Group Management Ltd.

| Description of property, | | Total value | Particulars of mortgages, hypothecs, or othe | | |
|---|--------------|---------------|--|-------------------|--|
| No Nature of Bankrupt's interest, In whose name does title stand | l otal value | Name, Address | Amount | Equity or surplus | |
| | | | | · | |
| | Total | | | | |

List "H" Property CCC Group Management Ltd.

| No | Nature of Property | Location and Details of Property | Original Cost | Estimated to Produce |
|----|--------------------|---|---------------|-------------------------|
| 1 | Cash | Cash in bank 1900, City Park Drive, Suite 200, Ottawa, Ontario, Canada, K1J 1A3 | \$0.00 | \$0.00 |
| 2 | Vehicles | 2020 CHEVROLET SILVERADO 1500 LTT Serial:1GCPYFED9LZ279521 (Value as per Canadian Black Book - Wholesale average) 48-2627 Edinburgh PI, Ottawa, Ontario, Canada, K1B 5M1 | \$0.00 | \$0.00 |
| | | Total: | \$0.00 | \$0.00 |

26th day of January, 2024

Bankrupt

Date

If received electronically, the signed original of the form is being kept by the trustee/administrator of the file



AVIS À TOUS LES CRÉANCIERS/NOTICE TO CREDITORS ENVOI DE PREUVE DE RÉCLAMATION/TRANSMISSION OF PROOF OF CLAIM

Nous vous encourageons à nous transmettre votre preuve de réclamation par courriel. We strongly encourage you to send your proof of claim by email.

DANS LE CADRE DE LA PANDÉMIE DE COVID-19, LES PROFESSIONNELS DU DOMAINE DE L'INSOLVABILITÉ, EN COLLABORATION AVEC LE BUREAU DU SURINTENDANT DES FAILLITES, ONT DÉCIDÉ DE METTRE EN PLACE DES MESURES PRÉVENTIVES AFIN DE RÉDUIRE LES CONTACTS DIRECTS ENTRE PERSONNES. POUR SE CONFORMER À L'INSTRUCTION DU SURINTENDANT, LE PRÉSIDENT DE L'ASSEMBLÉE DES CRÉANCIERS VALIDERA L'IDENTITÉ DES CRÉANCIERS PARTICIPANTS. LES CRÉANCIERS DEVRONT S'ASSURER D'AVOIR TRANSMIS LEURS RÉCLAMATIONS AVANT L'OUVERTURE DE L'ASSEMBLÉE.

SI VOUS AVEZ DES QUESTIONS OU PRÉOCCUPATIONS, N'HÉSITEZ PAS À COMMUNIQUER AVEC NOUS.

DUE TO THE COVID-19 PANDEMIC, INSOLVENCY PROFESSIONALS, IN ASSOCIATION WITH THE OFFICE OF THE SUPERINTENDENT OF BANKRUPTCIES, HAVE DECIDED TO IMPLEMENT PREVENTIVE MEASURES TO REDUCE DIRECT CONTACT BETWEEN INDIVIDUALS. IN ORDER TO COMPLY WITH THE SUPERINTENDENT'S INSTRUCTIONS, THE CHAIR OF THE MEETING OF CREDITORS WILL VALIDATE THE IDENTITY OF PARTICIPATING CREDITORS. CREDITORS MUST ENSURE THEY HAVE SUBMITTED THEIR CLAIMS BEFORE THE START OF THE MEETING.

IF YOU HAVE ANY QUESTIONS OR CONCERNS, DO NOT HESITATE TO CONTACT US.

Merci, Thank you,

RAYMOND CHABOT INC. Syndic autorisé en insolvabilité/Licensed Insolvency Trustee



An affiliate of Raymond Chabot Grant Thornton LLP

Proof of Claim

(Sections 50.1, 81.5, 81.6, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1), and Paragraphs 51(1)(e) and 66.14(b) of the Act)

In the Matter of the bankruptcy (Proposal/Notice of Intention/Receivership) of

CCC Group Management Ltd. (33-3035556)

All notices or correspondence regarding this claim must be forwarded to the following address:

| Creditor Name: | Telephone: | |
|-------------------|----------------|--|
| Creditor Address: | Fax: | |
| | Email: | |
| | | |

I hereby certify:

- 1. That I am a creditor of the above named estate (or I am ______ (state position or title), of ______ (name of creditor or representative of the creditor).
- 2. That I have knowledge of all the circumstances connected with the claim referred to below.
- 3. That the debtor was, at the date of bankruptcy (or the date of the receivership, or in the case of a proposal, the date of the notice of intention or of the proposal, if no notice of intention was filed), namely the 26th day of January, 2024, and still is, indebted to the creditor in the sum of \$______, as specified in the statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. Check and Complete the appropriate category

- UNSECURED CLAIM OF \$_____ (other than as a customer contemplated by Section 262 of the Act) That in respect of this debt, I do not hold any assets of the debtor as security and
 - Regarding the amount of \$ _____, I do not claim a right to a priority.
 - Regarding the amount of \$_____, I claim a right to a priority under section 136 of the Act. (Attach
 - supporting documentation)

CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows: (Give full particulars of the claim, including the calculations upon which the claim is based)

■ SECURED CLAIM OF \$

That in respect of this debt, I hold assets of the debtor valued at \$_____ as security, particulars of which are as follows: (Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$_____ That I have by make a slaim under subsection \$1,2(1) of the Act for the unneid on

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$_____(Attach a copy of sales agreement and delivery receipts.)

CLAIM BY WAGE EARNER OF \$_

- That I hereby make a claim under subsection 81.3(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in the amount of That I hereby make a claim under subsection 81.4(8) of the Act in thereby make
- CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$_____

■That I hereby make a claim under subsection 81.5 of the Act in the amount of \$____

- That I hereby make a claim under subsection 81.6 of the Act in the amount of \$
- CLAIM AGAINST DIRECTOR \$ _____ (To be completed when a proposal provides for the compromise of claims against directors)

That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based) CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

- 5. To the best of my knowledge, $\Box I am$ (or the above-named creditor is) / $\Box am not$ (or is not) related to the debtor within the meaning of section 4 of the Act, and have (or has) (or have not or has not) dealt with the debtor in a non-arm's-length manner.
- 6. That the following are the payments that I have received from, the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of subsection 2(1) of the Act: (Provide details of payments, credits and transfers at undervalue.)
- 7. (Applicable only in the case of the bankruptcy of an individual.)
 - Whenever the trustee reviews the financial situation of a bankrupt to determine whether or not the bankrupt is required to make payments under section 68 of the Act, I request to be informed, pursuant to paragraph 68(4) of the Act, of the new fixed amount or of the fact that there is no longer surplus income.
 - I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

| Dated at (| Citv) this | (dav) of | (month). | (Year) | |
|------------|------------|----------|----------|--------|--|
| | oldy/ allo | (dd)/ 01 | (| (1001) | |

Creditor

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Witness

Notes: If an affidavit is attached, it must have been made before a person qualified to take affidavits.

Warnings: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor. Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

IN THE MATTER OF THE BANKRUPTCY / PROPOSAL / RECEIVERSHIP of

CCC Group Management Ltd. (Debtor) (33-3035556)

| | (Name of Creditor), of the above matter, hereby appoint , to be my proxy holder in the above matter | | |
|---|---|--------|----------|
| appoint another proxy holder in his / her | place | | |
| Dated at(Month) , | | , this | (day) of |
| Individual Creditor | Witne | ess | |
| Name of Corporate Creditor Per | | | |
| Name and Title of Signing Officer | Witne | ess | |
| | General Proxy Information | | |

The Bankruptcy and Insolvency Act permits a Proof of Claim to be made by a duly authorized agent of a creditor; however, this does not give such a person power to vote at the First Meeting of Creditors or to act as the proxy of the creditors.

GENERAL

- A creditor may vote either in person or by proxy.
- The Trustee may be appointed as a proxy for any creditor.
- A Corporation may vote by an authorized agent at a meeting of creditors.
- Debtors may not be appointed a proxy to vote at any meeting of their creditors.
- In order for a duly authorized person to have a right to vote, they must be a creditor themselves or be the holder of a properly executed proxy, showing the name of the creditor.

Directions to Completing a Proof of Claim Form

The checklist below is provided to assist in the preparation of a Proof of Claim (Form31) and if required a Proxy (form36). Every creditor who does not prove his claim is not entitled to share in any distribution. Claims not completed correctly in every respect will be returned.

GENERAL

- The signature of a witness is required.
- This document must be signed personally by the person completing the Proof of Claim.
- Give the complete address, including postal code, where any notice or correspondence is to be forwarded.
- The amount on the Statement of Account must correspond with the amount indicated on the Proof of Claim.

PARAGRAPH I

- The creditor must state the full and complete legal name of the company or firm.
- If the individual completing the Proof of Claim is not the creditor himself, he must state his position or title.
- PARAGRAPH III
 - The Schedule A or Statement of Account must be complete and detailed, showing the date, number and amount of all invoices or charges, together with the date, number and amount of all creditors or payments. A Statement of Account is not complete if it begins with an amount brought forward.

PARAGRAPH IV

- Unsecured creditors must specify if they do or do not have a right to a priority. A schedule must be attached to support the priority claim. Details of Section 136 are
 available from the trustee upon request
- Secured creditors must attach a certified copy of the security documents to the proof of claim for each claim
- For claims arising from a realization of lease the creditor must provide full details of the claim including the relating calculations
- A claim by a farmer, fisherman or aqua culturist must attach a copy of the sales agreement and delivery documents.

PARAGRAPH V

All claimants must indicate if they are / are not related to the debtor, as defined in Section 4 of the Bankruptcy and Insolvency Act, "If you are related by blood or marriage to the bankrupt, then you should consider yourself to be a related person pursuant to Section 4. If the bankrupt is a corporation, you would be considered to be related to it if you were a shareholder or if your company was controlled by the same shareholders as the bankrupt corporation."

PARAGRAPH VI

- All claimants must attach a detailed list of all payments or credits received or granted as follows:
- Within the three months preceding the bankruptcy / proposal, in the case where the claimant and debtor are not related;
- Within the twelve months preceding the bankruptcy / proposal, in the case where the claimant and debtor are related.

FORM 1.1 General Sender Identification for: Copies of all Prescribed Forms Sent to Creditor(s) Electronically

Dated at Ottawa, Ontario, this 1st day of February, 2024.

| Responsible Individual (Sender): | Stanley Loiselle - | |
|---|---|--|
| (Trustee/Administrator/Interim Receiver/Receiver: indicate which) | Licensed Insolvency Trustee | |
| Corporate Name (if applicable) : | Raymond Chabot Inc. | |
| Address: | 4805, boul. Lapinière, bureau 3300 Brossard (Québec) J4Z 0G2 | |
| Telephone: | 1 514 875-6633 | |
| Fax: | 1 514 393-4791 | |
| E-mail: | claim@rcgt.com | |

<u>NOTICE</u>

Please be advised that the above-noted individual is required to retain the signed original of this document as part of the official records of this proceeding